



KEEP GROWING DETROIT

1445 Adelaide St. Detroit, MI 48207

(313) 656-4769

keepgrowingdetroit.org

Garden Development Coordinator

Location: 1445 Adelaide, Detroit, MI 48207

Salary: \$17-\$20 per hour, based on experience with medical and dental insurance available after 90 days

Additional Perks: 50% discount on Grown in Detroit produce

Schedule: Hourly employee, 35 hours per week, including some evenings and weekends

Start Date: March 2020

Area of Focus: Food Systems, Health, Community Development, Community Organizing, and Urban Planning

Organizational Description:

Keep Growing Detroit (KGD) exists to promote a food sovereign city where the majority of fruits and vegetables consumed by Detroiters are grown by residents within the city's limits. Our strategic approach to achieving our mission facilitates beginner gardeners becoming engaged community leaders and food entrepreneurs, addressing the immediate needs of the community while promoting sustainable change in our food system. To these ends, KGD operates a number of nationally recognized programs including the Garden Resource Program, which supports a network of 1,600 urban gardens and farms in the city and Grown in Detroit, which provides urban growers with very low-barrier opportunities to sell the fruits and vegetables they grow at local market outlets. KGD also operates a 1.5-acre urban farm and teaching facility located in Detroit's historic Eastern Market District. To remain accountable to the community we serve Keep Growing Detroit practices open book management. That means our entire staff and board are involved in all aspects of day-to-day operations and management, including budgeting and reviewing financial statements on a monthly basis.

Position Description:

Keep Growing Detroit is seeking a Garden Development Coordinator to provide technical assistance and support for families, community groups, and organizations that are interested in growing vegetable gardens in the city, including gardens working with youth. The Coordinator is responsible for the logistics and distribution of garden resources, including soil tests, site visits and technical assistance for participants in the Garden Resource Program. The Coordinator will also support engagement of youth ages 14-19 in various KGD programs, including our summer youth Apprenticeship. The Garden Development Coordinator works closely with and reports to the KGD Co-Director responsible for Garden Development.

Duties and Responsibilities:

- Coordinate the dissemination of garden resources including logistics for seed and transplant distributions, spring community resource events, and regional resource hubs
- Assist with new garden development support activities including welcome calls and supporting GRP members with garden planning, community engagement, site visits, soil tests, and building garden infrastructure
- Assist with training and supporting garden leaders including youth ages 14-19
- Supervision of volunteers and facilitation of garden workdays hosted by GRP members
- Assist with KGD outreach activities and citywide events
- Participate in KGD staff meetings and trainings

Qualifications:

- Passion for Keep Growing Detroit's mission and work
- Reliable transportation - work-related mileage will be reimbursed
- Ability to multitask and work independently and as part of a team
- At least 2 years work experience in the fields of community organizing, agriculture, or education
- Experience growing vegetable gardens, ideally in a community or school garden setting
- Basic carpentry skills including ability to build a raised garden bed is preferred but not required
- Experience supervising staff, volunteers, and working with diverse communities
- Familiarity with and experience using Microsoft Office programs including Excel
- Ability to lift 40 pounds

How to Apply:

Please send email of your resume and cover letter to Lindsay Pielack at lindsay@keepgrowingdetroit.org or mail to 1445 Adelaide, Detroit, MI 48207. Use the job title as the subject line. Only potential interviewees will be contacted. For more information, please visit our website at detroitagriculture.net or call 313-656-4769.

Keep Growing Detroit is an Equal Opportunity Employer.