



# KEEP GROWING DETROIT

1445 Adelaide St. Detroit, MI 48207

(313) 656-4769

[keepgrowingdetroit.org](http://keepgrowingdetroit.org)

**Location:** 1445 Adelaide, Detroit, MI 48207

**Salary:** \$17-\$20 per hour, based on experience with medical and dental insurance available after 90 days

**Additional Perks:** 50% discount on Grown in Detroit produce

**Schedule:** Hourly employee, 35 hours per week, including some evenings and weekends

**Start Date:** February 2021

**Area of Focus:** Food Justice, Health, Community Development, Community Organizing, and Urban Planning

**Organizational Description:** Keep Growing Detroit (KGD) exists to promote a food sovereign city where the majority of fruits and vegetables consumed by Detroiters are grown by residents within the city's limits. Our strategic approach to achieving our mission facilitates beginner gardeners becoming engaged community leaders and food entrepreneurs, addressing the immediate needs of the community while promoting systemic change in our food system. To these ends, KGD operates a number of nationally recognized programs including the Garden Resource Program, which supports a network of 1,600 urban gardens and farms in the city and Grown in Detroit, which provides urban growers with very low-barrier opportunities to sell the fruits and vegetables they grow at local market outlets. KGD also operates a 1.5-acre urban farm and teaching facility located in Detroit's historic Eastern Market District. To remain accountable to the community we serve Keep Growing Detroit practices open book management. This means our entire staff and board are involved in all aspects of day-to-day operations and management, including budgeting and reviewing financial statements on a monthly basis.

**Position Description:** Keep Growing Detroit is seeking a Garden Development Coordinator to provide technical assistance and support for families, community groups, and organizations that are interested in growing vegetable gardens in the city. The Garden Development Coordinator is responsible for the logistics and distribution of garden resources, including soil tests, site visits and technical assistance for participants in the Garden Resource Program. They will also support engagement to reach and serve Detroit's families with young children. The Garden Development Coordinator works closely with and reports to the KGD Co-Director responsible for Garden Development.

In light of the current Covid-19 health crisis, our staff is carefully monitoring and following health and safety guidelines from the CDC and MI Health Department. Many aspects of our programming have shifted to virtual formats and there are opportunities to complete some of the duties of this position from home, but many tasks will require work on-site at the KGD Farm, office and in the community.

**Duties and Responsibilities:**

- Coordinate the dissemination of resources including logistics for seed and transplant distributions as well as distribution of other garden resources made available through community resource hubs. In 2021, this will also include support for production of transplants at the KGD farm.
- Assist with outreach and engagement of Detroit residents in the GRP. This includes working in partnership with Detroit's vast network of community organizations serving Detroit's families with young children.
- Assist with new garden development support activities including welcome calls and supporting GRP members with garden planning, community engagement, site visits, soil tests, and building garden infrastructure.
- Supervision of volunteers and facilitation of garden workdays hosted by GRP members.
- Participate in KGD staff meetings and trainings.

**Qualifications:**

- Passion for Keep Growing Detroit's mission and work
- Reliable transportation - work-related mileage will be reimbursed
- Ability to multitask and work independently and as part of a team
- At least 2 years work experience in the fields of community organizing, agriculture, or education
- Experience growing vegetable gardens, ideally in a community or school garden setting
- Experience teaching workshops and/or facilitating community events
- Basic carpentry skills including ability to build a raised garden bed is preferred but not required
- Experience supervising staff, volunteers, and working with diverse communities
- Familiarity with and experience using Microsoft Office programs including Excel
- Ability to lift 40 pounds

**How to Apply:** Please send email of your resume and cover letter to Lindsay Pielack at [lindsay@keepgrowingdetroit.org](mailto:lindsay@keepgrowingdetroit.org) or mail to 1445 Adelaide, Detroit, MI 48207. Use the job title as the subject line. Only potential interviewees will be contacted. For more information, please visit our website at [www.keepgrowingdetroit.org](http://www.keepgrowingdetroit.org) or call 313-656-4769.

Keep Growing Detroit is an Equal Opportunity Employer.